



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade  
Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/HC/AY2015-16/01

Date: 24/04/2015

## OFFICE ORDER

With reference to the office order "CMRCET/PRIN/21/2014, Dated 15<sup>th</sup> April, 2014", Hostel Committee is constituted with the following Members for the A.Y 2015-16.

The composition of Hostel Committee is as follows:

| S.No | Name of the member         | Designation         | Position                                     |
|------|----------------------------|---------------------|--|
| 1    | Dr. M. Ramalinga Reddy     | Principal           | Chairman                                     |
| 2    | Mr.L.Ramanjaneya           | Assistant Professor | Convener (MBA Dept)                          |
| 3    | Mr. Basha Shaik Karimullah | Assistant Professor | Member (CSE Dept)                            |
| 4    | Mr. Joel Samuel            | Assistant Professor | Member (Civil Dept)                          |
| 5    | Mr. Kumar Sanjeev          | Assistant Professor | Member (ECE Dept)                            |
| 6    | Mr. D.R.K.Sharma           | Assistant Professor | Member (EEE Dept)                            |
| 7    | Mr.T.Prabakhar Reddy       | Assistant Professor | Member (H&S Dept)                            |
| 8    | Mr.N.Vinayak               | Assistant Professor | Member (MECH Dept)                           |
| 9    | A.Ravi kumar               | Student             | Member (Civil Dept, 14H51A0101) Pavi Kumar   |
| 10   | CH.Srikanth                | Student             | Member (ECE Dept, 14H51A0410) Ch. Srikanth   |
| 11   | B.Ashok                    | Student             | Member (EEE Dept, 14H51A0203) B. Ashok       |
| 12   | CH.Siddarth Reddy          | Student             | Member (CSE Dept, 14H51A0512) Ch. Siddarth   |
| 13   | G.Rahul naik               | Student             | Member (MECH Dept, 13H51A0378) G. Rahul naik |
| 14   | B.Varun Kumar              | Student             | Member (MBA Dept, 14H51E0012) B. Varun Kumar |

  
Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/AY2015-16/CIR-01

Date: 14/05/2015


## CIRCULAR

All the members of Hostel Committee are requested to attend Hostel Committee meeting which is scheduled on 18<sup>th</sup> May 2015 at principal conference hall at 3.00 P.M.

### **Agenda of the Meeting:**

1. To confirm the proceedings of the previous meeting.
2. To discuss hostel maintenance related issues.
3. Any other matter with the permission of the chair.

  
Convener

  
Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

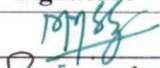
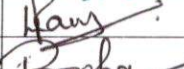

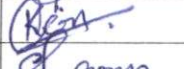
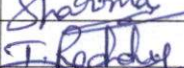

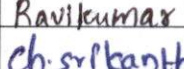
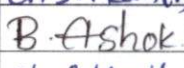

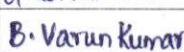




Copy to:

1. IQAC Coordinator
2. Controller of Examinations
3. All HODS
4. Administrative Officer
5. Accounts Officer
6. Students Notice Board

**MINUTES OF MEETING**

1. The Meeting was held on 18/05/2015 at 3.00pm in the Principal conference hall.
2. Chairman started the meeting by welcoming the members of committee.
3. Members reviewed the proceedings of the previous meeting.
4. Members discussed about the issue related to internet connectivity through wi-fi in the meeting. For the rooms which are still facing connectivity issues, technical team will visit again to rectify the problem.
5. There was a problem in the procurement of the material required for setting up LAN. It may take another month and a half to set it up completely.
6. Members discussed regarding mobile network connectivity in the meeting. Members concluded that the institute cannot do anything about the issue with cellular networks. It was suggested that the students can switch to Airtel or Jio due to its excellent connectivity in the campus.
7. The meeting was adjourned at 4:00 p.m.

**The undersigned were present for the meeting:**

| S.No | Name of the member         | Designation         | Position                        | Signature   |
|------|----------------------------|---------------------|---------------------------------|---|
| 1    | Dr. M. Ramalinga Reddy     | Principal           | Chairman                        |  |
| 2    | Mr.L.Ramanjaneya           | Assistant Professor | Convener (MBA Dept)             |  |
| 3    | Mr. Basha Shaik Karimullah | Assistant Professor | Member (CSE Dept)               |  |
| 4    | Mr. Joel Samuel            | Assistant Professor | Member (Civil Dept)             |  |
| 5    | Mr. Kumar Sanjeev          | Assistant Professor | Member (ECE Dept)               |  |
| 6    | Mr. D.R.K.Sharma           | Assistant Professor | Member (EEE Dept)               |  |
| 7    | Mr.T.Prabakhar Reddy       | Assistant Professor | Member (H&S Dept)               |  |
| 8    | Mr.N.Vinayak               | Assistant Professor | Member (MECH Dept)              |  |
| 9    | A.Ravi kumar               | Student             | Member (Civil Dept, 14H51A0101) |  |
| 10   | CH.Srikanth                | Student             | Member (ECE Dept, 14H51A0410)   |  |
| 11   | B.Ashok                    | Student             | Member (EEE Dept, 14H51A0203)   |  |
| 12   | CH.Siddarth Reddy          | Student             | Member (CSE Dept, 14H51A0512)   |  |
| 13   | G.Rahul naik               | Student             | Member(MECHDept, 13H51A0378)    |  |
| 14   | B.Varun Kumar              | Student             | Member (MBA Dept, 14H51E0012)   |  |

  
Convener

  
Principal



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 06.08.2015

To  
IQAC  
CMRCET  
Hyderabad

Respected Sir,

**Sub:** Requesting approval to conduct the meeting with hostel students for the A.Y 2015-16.

I, L. Ramanjaneya, Convener of the Hostel committee, earnestly requesting your permission to conduct the meeting with hostel students for the Academic Year 2015-16.

Following is the schedule of meeting with hostel students to be conducted under **Hostel Committee Cell** for the Academic Year 2015-16.

| S.No | Name of the Event            | Scheduled Date | Venue           |
|------|------------------------------|----------------|-----------------|
| 1    | Meeting with Hostel Students | 19-08-2015     | Hostel Premises |
| 2    | Meeting with Hostel Students | 22-02-2016     | Hostel Premises |

I request you to grant me permission and do the needful

**Convener**  
Hostel Committee Cell  
CMRCET



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

---

## Strategic Perspective Plan for the Academic Year 2015-16

| S.No | Date of the Event | Dept./Committee  | Name of the Event            | Details   |
|------|-------------------|------------------|------------------------------|---|
| 1    | 19-08-2015        | Hostel Committee | Meeting with Hostel Students | Discussion with students for smooth running of Hostel |
| 2    | 22-02-2016        | Hostel Committee | Meeting with Hostel Students | Discussion with students for smooth running of Hostel |



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

---

## Hostel Committee - Strategy Document

1. Hostel committee meeting is conducted at the beginning of each academic year.
2. A brief synopsis is given by the committee on the importance of Hostel committee.
3. Students are registered for Hostel committee.
4. Hostel committee has given instructions and suggestions to the students about Hostel premises.

**IQAC Coordinator**

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

**Principal**

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 12/08/2015

To.  
The Principal  
CMRCET  
Kandlakoya (V)  
Medchal Road  
Hyderabad-501401.

Through: IQAC Coordinator

Respected Sir,

**Sub:** Requesting permission to conduct the meeting with hostel students.

I, L. Ramanjaneya, Convener of the Hostel committee cell, earnestly requesting your permission to conduct the meeting with hostel students on 19-08-2015 at Hostel Premises.

I request you to grant me permission and do the need full.

Thanking you

*Recommended*  
*M. Corru*  
Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

Yours sincerely

*L. Ramanjaneya*  
**Convener**  
Hostel Committee Cell  
CMRCET

*Accepted*  
*Principal*  
PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/AY2015-16/CIR-02

Date: 17/08/2015

## CIRCULAR

It is hereby informed that Meeting with Hostel Students is scheduled on 19/08/15. All the Hostel students are informed to attend meeting on 19.08.2015 at 6.00PM.

### Event Details:

**Date:** 19/08/2015

**Time:** 06:00 PM to 07:00 PM

**Venue:** Hostel Premises

**Contact:** L.Ramanjaneya, Convener.

**Principal**

**Copy Submitted to:** (1) The Secretary Garu – For your kind information Pl.

2. Deans
3. IQAC Coordinator
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Concerned Students members
8. Concerned Faculty Members





# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

---

## REPORT ON HOSTEL COMMITTEE MEETING

Hostel committee cell of CMRCET has conducted the Hostel meeting on 25<sup>th</sup> August 2015. The Hostel committee Member Mr. L.Ramanjaneya interacted with the Hostel students regarding internet connectivity and wi-fi service for the rooms which are still facing connectivity issues, technical team will visit again to rectify the problem.



**Convener**  
Hostel Committee Cell  
CMRCET



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 16/02/2016

To.  
The Principal  
CMRCET  
Kandlakoya (V)  
Medchal Road  
Hyderabad-501401.

Through: IQAC Coordinator

Dear Sir,

**Sub:** Requesting permission to conduct the meeting with hostel students.

I, L. Ramanjaneya, Convener of the Hostel committee cell, earnestly requesting your permission to conduct the meeting with hostel students on 22-02-2016 at Hostel Premises.

I request you to grant me permission and do the need full.

Thanking you

*Recommended  
Anwar*

Coordinator  
Internal Quality Assurance Cell  
CMR College of Engineering & Technology  
Kandlakoya (V), Medchal Road,  
Hyderabad - 501 401.

*Accepted.*

*10/2/16*

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.

Yours sincerely

*L. Ramanjaneya*

Convener  
Hostel Committee Cell  
CMRCET



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

---

CMRCET/PRIN/ HC/AY2015-16/CIR-03

Date: 18/02/2016

## CIRCULAR

It is hereby informed that Meeting with Hostel Students is scheduled on 22/02/16. All the Hostel students are informed to attend meeting on 22.02.2016 at 6.00PM.

### Event Details:

**Date:** 22/02/2016

**Time:** 06:00 PM to 07:00 PM

**Venue:** Hostel Premises

**Contact:** L.Ramanjaneya, Convener.

Principal

Copy Submitted to: 1. The Secretary Garu – For your kind information Pl.

2. Deans
3. IQAC Coordinator
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Concerned Students members
8. Concerned Faculty Members



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

## REPORT ON HOSTEL COMMITTEE MEETING

Hostel committee cell of CMRCET has conducted the Hostel meeting on 22<sup>th</sup> February 2016. The Hostel committee Member Mr L.Ramanjaneya discussed regarding hot water and hygienic food. the Hostel committee has decided to provide twenty four hours hot water and hygienic food.



**Convener**  
Hostel Committee Cell  
CMRCET



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

CMRCET/PRIN/ HC/AY2015-16/CIR-04

Date: 18/03/2016


## CIRCULAR

This is to inform Hostel Committee members that, annual review meeting is scheduled on 21-03-2016 at 3:00 P.M at Principal Conference hall. All the members of the Committee are requested to be present on time.

### **Agenda of the Meeting:**

1. To Review the committee works of A.Y. 2015-16.
2. To review hostel complaint received from students.
3. Any other matter with the permission of the chair.

  
Convener

  
Principal

Copy Submitted to: 1. The Secretary Garu – For your kind information Pl.

Copy to:

2. IQAC Coordinator
3. Controller of Examinations
4. All HODS
5. Administrative Officer
6. Accounts Officer
7. Students Notice Board



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

## MINUTES OF THE MEETING OF HOSTEL COMMITTEE

Hostel Committee Meeting was held on 21-03-2016 at 3 p.m. and the following points were discussed.

1. Members reviewed the proceedings of the previous meeting.
2. Members discussed about the complaints received from students regarding hot water and hygienic food.
3. Members instructed to the warden to take necessary steps to provide hot water for long hours
4. Members decided to appoint a new maid who could prepare hygienic food.
5. The meeting was adjourned at 4:00 p.m.
6. The under signed were present for the meeting

| S.No | Name of the member         | Designation         | Position                        | Signature |
|------|----------------------------|---------------------|---------------------------------|-----------|
| 1    | Dr. M. Ramalinga Reddy     | Principal           | Chairman                        |           |
| 2    | Mr.L.Ramanjaneya           | Assistant Professor | Convener (MBA Dept)             |           |
| 3    | Mr. Basha Shaik Karimullah | Assistant Professor | Member (CSE Dept)               |           |
| 4    | Mr. Joel Samuel            | Assistant Professor | Member (Civil Dept)             |           |
| 5    | Mr. Kumar Sanjeev          | Assistant Professor | Member (ECE Dept)               |           |
| 6    | Mr. D.R.K.Sharma           | Assistant Professor | Member (EEE Dept)               |           |
| 7    | Mr.T.Prabakhar Reddy       | Assistant Professor | Member (H&S Dept)               |           |
| 8    | Mr.N.Vinayak               | Assistant Professor | Member (MECH Dept)              |           |
| 9    | A.Ravi kumar               | Student             | Member (Civil Dept, 14H51A0101) |           |
| 10   | CH.Srikanth                | Student             | Member (ECE Dept, 14H51A0410)   |           |
| 11   | B.Ashok                    | Student             | Member (EEE Dept, 14H51A0203)   |           |
| 12   | CH.Siddarth Reddy          | Student             | Member (CSE Dept, 14H51A0512)   |           |
| 13   | G.Rahul naik               | Student             | Member (MECH Dept, 13H51A0378)  |           |
| 14   | B.Varun Kumar              | Student             | Member (MBA Dept, 14H51E0012)   |           |

Convener

Principal

PRINCIPAL  
CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

NAAC Accredited Institution with 'A' Grade

Kandlakoya (V), Medchal Road, Hyderabad -501401.

Date: 24-03-2016

To,  
IQAC Coordinator  
CMRCET

**Sub:** Hostel Committee – Summary Report for the Academic Year 2015-16  
**Ref:** CMRCET/PRIN/HC/AY2015-16/01, Dated: 24/04/2015

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
- The Hostel ensures in addressing issues related to Internet Connectivity and arranged technical team in rectifying the problems concerned.
- The Hostel Committee shall assist the warden to resolve problems concerned to Hot Water facility by balancing and extending the timing of availability of hot water.
- The Hostel Committee shall look into the issues of maintaining the consistent hygiene food by guiding the Mess Staff.
- Hostel committee ensures the discipline in the hostel.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 18-05-2015 at Principal Conference Hall, CMRCET for the academic year 2015-16. The meeting started as per the scheduled time and members of the committee discussed Standard Operating Procedure of the Hostel Committee.

The second meeting of the Hostel Committee was held on 21-03-2016 at the Principal Conference Hall. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take corrective measures to solve the students' problems regarding hot water and hygienic food in the hostel.

CONVENER